

POLICY ON ACADEMIC AND PROFESSIONAL STANDARDS GOVERNING THE DOCTOR OF PHARMACY DEGREE PROGRAM

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Preamble

This policy originally applied to the regulations of the West Virginia Board of Regents Policy Bulletin 60, dated June 1, 1986, ("Policy Regarding Academic Rights and Responsibilities of Students") and West Virginia Board of Regents Policy Bulletin 57, dated April 3, 1985, ("Policies, Rules, and Regulations Regarding Student Rights, Responsibilities, and Conduct in West Virginia state Universities and Colleges"), as adopted by the West Virginia University Board of Trustees, to the School of Pharmacy at West Virginia University.

It was adopted by the Faculty of the School of Pharmacy on June 22, 1998 and approved by the Faculty Senate of West Virginia University (WVU) in the spring of 2001. The following changes have been made since that time:

- Minor amendments were made by the School of Pharmacy faculty in summer 2001 and approved by the West Virginia University Faculty Senate on April 14, 2003.
- Board of Regents Policy 60 was replaced by Board of Governors (BOG) Policy 10 in September 2002 and Policy 15 in September 2003.
- Board of Regents Policy 57 was replaced by BOG Policy 31 in August 2006.
- This document was fully revised in November 2015 and updated in December 2016 and August 2017.
- BOG Policy 31 was revised and adopted on April 12, 2013.
- BOG Policy 15 was replaced with BOG Rule 2.5 in June 2018.
- BOG Policies 10 and 31 were replaced by BOG Rule 6.1 in December 2018.
- This document was revised and approved by the School of Pharmacy faculty in January 2018.
- The document was revised and approved by the School of Pharmacy faculty in September 2022.
- The document was last fully revised and approved by the School of Pharmacy faculty in July 2024.

Please note that, to the extent there is any inconsistency with the language in applicable [BOG Rules](#) and this document, BOG Rules govern.

Introduction

The West Virginia University School of Pharmacy has the responsibility to educate students to be capable and competent pharmacists to provide patient-centered care to the citizens of West Virginia and beyond. With this responsibility comes the obligation to evaluate students pursuing the Doctor of Pharmacy degree as thoroughly as possible for academic and professional knowledge and skills, integrity, fulfillment of [technical standards](#), and suitability to practice pharmacy. Accordingly, this policy incorporates the mandate of the West Virginia Supreme Court that "initial responsibility for determining the competency and suitability of persons to engage in professional careers lies with the professional schools themselves..." (North v. West Virginia Board of Regents, 332 S.E.2d (W.Va. 1985)). This policy also reflects the standards set by the Accreditation Council for Pharmacy Education (ACPE).

While academic and professional standards for the Doctor of Pharmacy program are governed by the School of Pharmacy faculty, this policy is not limited to conduct and behavior relating to or affecting the professional practice of pharmacy. Definitions and examples of conduct and behavior relating to or affecting the professional practice of pharmacy by students are described in the [Student Code of Academic and Professional Integrity for the Doctor of Pharmacy Degree Program](#), [School of Pharmacy Educational Outcomes](#), [ACPE Standards](#), course syllabi, and this document. Students enrolled in the Doctor of Pharmacy program are also subject to WVU standards of conduct, as outlined in the [Campus Student Code](#).

CHAPTER 1: Academic and Professional Standards and Regulations

1. SECTION 1. Academic and Professional Standards

This section covers the academic standards and regulations governing didactic courses, examinations, laboratories, practicum sessions, pharmacy practice experiences, and other academic settings of the pharmacy curriculum in conformity with West Virginia BOG Rules [2.5](#) and [6.1](#), as referenced in the preamble.

1.1. Requirements and Professional Standards

In order to maintain good standing in the School of Pharmacy, students are required to:

- 1) achieve an integrative mastery of the discipline of pharmacy, develop the professional and practical skills required for the Doctor of Pharmacy degree, and demonstrate professional responsibility in the practice of pharmacy;
- 2) be considerate and respectful towards patients, caregivers, faculty, staff, healthcare providers, and other students in all forms of interaction;
- 3) fulfill the criteria and requirements for satisfactory academic progress and successful completion of the pharmacy curriculum as stated in the [WVU Graduate and Professional Catalog](#), this document, and the syllabus for each course;
- 4) comply with the rules of procedure, conduct, and appearance ([Dress Code Policy](#)) required for all academic settings and by the faculty for any course, laboratory, or pharmacy practice experience;
- 5) meet the [technical standards](#) for admission to and completion of the Doctor of Pharmacy Program;
- 6) follow the standards set forth in the WVU [Campus Student Code](#) and the [Student Code of Academic and Professional Integrity for the Doctor of Pharmacy Degree Program](#) (hereafter referred to collectively as “the Student Codes”);
- 7) comply with the rules set forth in the [Prohibited Substances and Drug Testing Policy](#);
- 8) comply with the rules of the state licensing boards for licensure as a pharmacy intern;
- 9) comply with the federal laws, applicable state laws, local, county, and municipal ordinances, the policies, rules and regulations of the West Virginia University BOG, WVU School of Pharmacy, and the lawful direction and orders of administrators, faculty, and staff of the University and the School of Pharmacy who are charged with the administration of institutional affairs; and
- 10) comply with WVU, Health Sciences Center, and School of Pharmacy requirements related to public health, including but not limited to, appropriate use of personal protective equipment, social distancing, instructions for gathering in campus buildings, instructions for self-isolation, and obtaining required immunizations.

Each student, by voluntarily enrolling in the Doctor of Pharmacy program, accepts the academic requirements and criteria of the degree program. It is each student’s responsibility to independently fulfill coursework and degree requirements and to know and meet criteria for satisfactory academic progress and completion of the degree program.

1.1.1. Minimum Academic Standards for Graduation from the School of Pharmacy Curriculum

- a. Earn and maintain a cumulative overall professional GPA of ≥ 2.5 ;
- b. Earn and maintain a cumulative major GPA of ≥ 2.5 ;
- c. Maintain enrollment in all required professional courses as part of the established curriculum;
- d. Earn coursework grades of \geq “C” or “P” for all required courses including professional electives;
- e. Successfully complete all noncredit requirements of the program, including but not limited to, 100 hours of community service, portfolio assignments, scheduled and ad hoc required professional presentations and events; and
- f. Successfully complete the School of Pharmacy curriculum within five years from initial enrollment into the School of Pharmacy, unless otherwise approved at the discretion of the Dean. Time spent in pre-pharmacy requirements prior to entering the first professional year does not count towards the five-year enrollment period.

1.2. Evaluations

Academic and professional performance are evaluated by written and verbal assignments and through observation in lectures, examinations, laboratories, practicum sessions, and all clinical and academic settings of the University or its affiliates.

Evaluations by the faculty and faculty committees are not limited to academic assignments. These evaluations and grades, therefore, reflect the faculty’s judgment about a student’s clinical skills, ethical and professional behavior, and ability to meet [technical standards](#).

Performance in coursework is described by the following grade options: A (excellent), B (acceptable), C

(marginal), D (poor), F (failing), P (pass), and I (incomplete). Grades (A, B, C, D, F, P, or I) are entered onto the official grade transcript.

Calculation of GPA includes all attempts at coursework (i.e., all grades earned, including D and F grades, are included in GPA calculations) from the time of initial enrollment. In the event a student is dismissed, subsequently reapplies, and is readmitted into the program as described in Chapter 1, Section 3.3 of this document, the School of Pharmacy will exclude previous attempts for courses that are repeated as part of the terms of readmission in GPA calculations for the purposes of academic standing within the Doctor of Pharmacy program. Grades from previous attempts will not be excluded from official university calculations of institutional GPA or the determination of graduation with honors. Additional information regarding readmission can be found in Chapter 1, Section 3.3 of this document.

1.3. Student Rights

As specified in BOG Rule [6.1](#), students enjoy the rights of (1) freedom of expression and assembly, (2) freedom of association, and (3) privacy.

As specified in BOG Rule [1.6](#), the University seeks to protect members of the University community from discrimination, harassment, sexual and domestic misconduct, certain consensual relationships, stalking, and retaliation.

1.4. Academic Rights

Students have the right to receive (1) the catalog in which program requirements are stated; (2) the Policy on Academic and Professional Standards of the West Virginia School of Pharmacy (this document); (3) the Student Codes; and (4) BOG Rules [2.5](#) and [6.1](#).

Students will receive a course syllabus and schedule during the first week of class for each course in which they are enrolled. Students beginning Advanced Pharmacy Practice Experiences (APPE) will receive an APPE syllabus prior to beginning their first APPE rotation. Syllabi will include course requirements, grading policy, attendance policy, and other course policies.

Students shall be graded or have their performance evaluated solely according to performance in the didactic course or pharmacy practice experience as measured against academic and professional standards. Students are entitled to timely feedback on assignments (generally within 10 instructional days) and a posted final grade for their courses. The student shall not be evaluated prejudicially, capriciously, or arbitrarily. Students shall not be graded, nor shall their performance be evaluated on the basis of race, color, national origin, ancestry, age, physical or mental disability, marital or family status, pregnancy, veteran status, service in the uniformed services (as defined in state and federal law), religion, creed, sex, sexual orientation, genetic information, gender identity, or gender expression (see BOG Rule [1.6](#)), or other protected status. No reprisals of any kind shall be taken by any member of the University community against any individual who asserts their rights.

1.5. Receipt of Standards and Codes

An acknowledgement statement shall be signed upon matriculation into the Doctor of Pharmacy Program and prior to the beginning of each semester following any revisions to this document or the [Student Code of Academic and Professional Integrity for the Doctor of Pharmacy Program](#).

1.6. Written Notice Regarding Failure to Meet Academic Standards

The student shall be informed in writing by the Chair of the Committee on Academic Standards of:

- 1) the student's failure to meet academic requirements;
- 2) the penalty, if any, to be imposed;
- 3) the method, if any, by which the student may correct academic deficiencies;
- 4) the timeline for completing any probation requirements and remedial activities;
- 5) the consequences for failure to meet the probation/remediation requirements and timelines; and
- 6) the process for appeal.

1.7. Written Notice Regarding Failure to Meet Professional Standards

The student shall be informed in writing of alleged violations of academic integrity or other professional standards by the Assistant Dean for Student Success (Student Success AD) or the appropriate University office.

The student shall also be informed of the outcome of the appropriate conduct process from the Student Success AD or appropriate University office.

1.8. Student Obligation

Students must inform the Office of Admissions and Student Affairs, course coordinators, and relevant instructors of any impediment hindering their satisfactory academic progress during an academic semester. Notification is required to be done in a timely manner and prior to the completion of the course. Students may request a leave of absence following the procedure outlined in the SOP [Emergency Leave and Leave of Absence Policy](#) (LOA Policy).

Students are expected to immediately report to the Student Success AD all witnessed violations of the Student Codes using the online SOLE [Professional Performance Report \(PPR\) form](#).

1.9. Rights and Obligations of the Faculty

It is the faculty's duty and prerogative to evaluate a student's academic and professional performance. This evaluation may take one or more of four forms:

- 1) assignment of grades by the faculty;
- 2) review of academic and professional performance by the Committee on Academic Standards as described in this document;
- 3) assessment of the ability to meet [technical standards](#); and
- 4) review of behavior, demeanor, and compliance with the Student Codes.

The faculty of the School of Pharmacy reserves the right to withhold the Doctor of Pharmacy degree from a candidate who may have met formal curricular requirements, but lacks the professional skills, behavior, demeanor, or [technical standards](#) considered necessary for the Doctor of Pharmacy degree. (Chapter 1, Section 2.4.2).

The faculty of the School of Pharmacy have the responsibility to support this policy and Student Codes, avoid placing students in situations where violation of this policy or the Student Codes may occur, and explicitly indicate requirements and terms of assessment for didactic or experiential coursework.

It is the faculty's responsibility to report, in a timely manner, all suspected violations of the Student codes to the Student Success AD using the online SOLE [PPR form](#).

2. SECTION 2. The Committee on Academic Standards

The Committee on Academic Standards is a standing faculty committee of the School of Pharmacy.

2.1. Charge of the Committee

The Committee on Academic Standards is charged with reviewing the academic performance of every student enrolled in the Doctor of Pharmacy degree program. The review takes place at least once every full semester and is based on the requirements described in Chapter 1, Section 1.1 of this policy.

For its review, the Committee on Academic Standards has access to each student's file, including but not limited to,

- 1) qualitative grades as recorded on the grade transcript;
- 2) written experiential evaluations;
- 3) oral and written reports about academic performance from faculty or the student provided to the Office of Admissions and Student Affairs or the Student Success AD, including information relating to issues the student felt were hindering advancement; and
- 4) prior recommendations and academic decisions.

The Committee is charged with decision-making related to continued enrollment and promotion to the next academic term, graduation, remedial changes in a student's curriculum, academic probation,

academic suspension, and academic dismissal from the School of Pharmacy.

2.2. Composition of the Committee

The Committee consists of an odd number of voting faculty members. The Student Success AD compiles student level academic data for presentation to committee and serves as an ex officio, non-voting member. The Associate Dean of Admissions and Student Affairs (Student Affairs AD) provides any additional relevant information available and serves as an ex officio, non-voting member. Additional ex officio, non-voting members may be added to the Committee at the discretion of the Dean. There are no student representatives on this Committee.

2.2.1. Quorum

To conduct the business of the Committee, a simple majority of voting members must be present.

2.2.2. Voting

A simple majority of the voting members present is required for decision-making.

2.3. Procedural Standards for the Committee on Academic Standards

- 1) At the end of each semester, or upon notification that a student's academic record for the semester is not in compliance with Academic Standards requirements, the Committee will convene to conduct business.
- 2) The meeting is closed to the student under review, the public, and the press.
- 3) Upon conclusion of the meeting, the Committee shall review all facts of the case. A written report, final decision, and process for appeal will be made available to the student within ten academic days.

2.4. Recommendation for Promotion and Graduation

Recommendations by the Committee on Academic Standards for promotion to the next academic term or for graduation from the School of Pharmacy is contingent upon the successful completion of all requirements and upon adherence to all professional standards of behavior (Chapter 1, Section 1.1).

2.4.1. Promotion

Promotion is conferred by the faculty after receipt of recommendations from the Committee on Academic Standards. The decision to promote a student must be based on the ability of a student to demonstrate mastery of those academic, professional, and technical requirements that are the basis of the preparation for the practice of pharmacy in any setting, using the elements for review described in Chapter 1, Section 2.1. Students who have passed the work of an academic semester with grades of "C" or better in all courses, have a cumulative overall professional GPA ≥ 2.5 , and a cumulative major GPA of ≥ 2.5 , and who continue to meet [technical standards](#), will ordinarily be recommended for advancement to the next higher semester.

A student must pass all courses with a grade of \geq "C" or "P", have a cumulative overall professional GPA of ≥ 2.5 , and have a cumulative major GPA of ≥ 2.5 during the P1 to P3 years to qualify for entry into APPEs. No student with a grade of incomplete "I" for any course shall begin the APPE year until coursework for the course in question has been successfully completed and a grade modification has been submitted to the Office of the Registrar. No student shall begin the APPE year while on academic probation. No student shall begin the APPE year until all grades of $<$ "C" or "P" have been remediated. No student passing all courses with grades of \geq "C" or "P", but with a cumulative overall professional GPA < 2.5 or a cumulative major GPA < 2.5 shall begin the APPE year. No student failing to meet [technical standards](#) will begin the APPE year.

2.4.2. Graduation

The awarding of a Doctor of Pharmacy degree is approved by the Dean after receipt of recommendations from the faculty. Candidates must meet the following criteria to be considered for graduation:

- 1) Successful completion of all academic, professional, and technical standards outlined in this policy document, the Student Codes, and [technical standards](#).

- 2) The terms of any program or university level probation, suspension, or remediation; and
- 3) The terms all WVU requirements for graduation.

3. SECTION 3. Consequences for Failure to Meet Academic Standards

3.1. Failure to Meet Academic Requirements

The Committee on Academic Standards will impose sanctions for failure to meet academic standards requirements of the program, as described in Chapter 1, Section 1.1.1 of this document. This includes, but is not limited to, the following circumstances:

- a. Receipt of a grade of less than C or P in a required course, including professionally-related electives;
- b. Failure to maintain enrollment in all required professional courses as part of the established curriculum;
- c. Failure to maintain a cumulative overall professional GPA ≥ 2.5 ;
- d. Failure to maintain a cumulative major GPA ≥ 2.5 ;
- e. Failure to meet the terms of academic sanction or remediation letters;
- f. A specific academic deficiency such as an important clinical skill that has not been mastered;
- g. Failure to complete all requirements for graduation within five years of initial enrollment into the School of Pharmacy, unless approved by the Dean; or
- h. Failure to meet the [technical standards](#).

Withdrawal from an individual course or multiple courses may prevent the student from progressing in the academic program, and as such, all course withdrawals will be reviewed by the Committee on Academic Standards at the end of each academic term. Additionally, students withdrawing from any required course without a formal emergency leave or an approved leave of absence from the Committee on Academic Standards may face academic sanctions, up to and including academic dismissal from the program. Information on approvals of emergency leaves and leaves of absence can be found in the [LOA policy](#). Students should consult with the Student Success AD prior to withdrawing from any course.

Alleged violations of the Student Codes that occur within a course will be handled as described in Chapter 1, Section 5 of this document. Final course grades < "C" or "P" assigned as a course-level sanction for violations of the Student Codes will be reviewed by the Committee on Academic Standards in the same manner as all grades < "C" or "P".

3.2. Academic Sanctions

3.2.1. Academic Probation

The imposition of probationary status will be accompanied by directives for remedial actions, performance requirements, and the required timeline for successful remediation, as recommended by the Committee on Academic Standards. These actions are intended to remedy the academic deficiency which initiated the probation and may include, but are not limited to, reexamination, repetition of all or part of the curriculum, repetition of course or course equivalency, rearrangement of the curriculum, or completion of specific task(s) appropriate for remediation. Course equivalency will be determined by the WVU School of Pharmacy Curriculum Committee. Only courses approved by the Curriculum Committee will be considered as meeting the terms of remediation. A student's remediation plan will not create a course of study that exceeds five years from initial enrollment into the School of Pharmacy, unless approved by the Dean. Students will be formally notified of the successful completion of the required action(s) and end the probationary status by the Committee on Academic Standards.

Students enrolled in a dual degree program placed on academic probation may be required to pause coursework for the second degree during the probationary period.

Students placed on probation lose eligibility for School of Pharmacy awards and scholarships during the probationary period.

Students placed on academic probation lose eligibility to serve elected, appointed, or volunteer leadership roles or offices in student organizations within the School of Pharmacy during the probationary period.

Students placed on probation during the pre-APPE curriculum may not begin APPEs until all probation requirements are completed. Grounds for academic probation include, but are not limited to, the following:

- a. Receipt of a grade of less than "C" or "P" in a required course, including professionally-related electives;
- b. Failure to maintain a cumulative overall professional GPA ≥ 2.5 ;
- c. Failure to maintain a cumulative major GPA ≥ 2.5 ;
- d. Failure to maintain enrollment in all required professional courses as part of the established curriculum; or
- e. Failure to achieve a specific academic proficiency such as an important clinical skill that has not been mastered.

3.2.2. Academic Suspension

Students may be suspended for failing to maintain minimum academic standards for graduation, as described in Chapter 1, Section 1.1.1 of this policy. Suspension may follow a probation sanction but may occur without prior probation in the case of serious violations of academic standards. Academic suspension may not exceed one year. This action is intended to remedy the academic deficiency which initiated the suspension and may include, but is not limited to, completion of coursework outside of the School of Pharmacy or other remedial activities. Students placed on suspension are not permitted to participate in any School of Pharmacy activities. The School will notify the appropriate Board(s) of Pharmacy of the student's suspended status, which will result inactivation of the student's intern license. Students will be formally notified of either their reinstatement or dismissal at the end of the suspension by the Committee on Academic Standards. If appropriate, the student may be reinstated and placed on probation.

3.2.3. Academic Dismissal

This penalty is imposed as a result of academic deficiencies, including failure to meet the terms of a probation or remediation. Grounds for dismissal include, but are not limited to, the following:

- a. Cumulative major GPA < 2.0 at the end of the first professional year;
- b. Cumulative overall professional GPA < 2.5 at the end of the third professional year;
- c. Cumulative major GPA < 2.5 at the end of the third professional year;
- d. Receipt of three or more grades $< "C"$ or $"P"$ while completing the curriculum;
- e. Receipt of two or more grades $< "C"$ or $"P"$ in a single semester;
- f. Failure to remediate a grade of $< "C"$ or $"P"$ on the first attempt;
- g. Failure to maintain enrollment in all required professional courses as part of the established curriculum;
- h. Failure to raise cumulative overall professional GPA to ≥ 2.5 at the conclusion of a probationary period;
- i. Failure to raise cumulative major GPA to ≥ 2.5 at the conclusion of a probationary period;
- j. Failure to meet the terms of an academic probation or suspension; or
- k. Failure to complete all requirements for graduation within five years of initial enrollment into the School of Pharmacy, unless approved by the Dean.

The School will notify the appropriate Board(s) of Pharmacy of the student's dismissed status, which will result in inactivation of the student's intern license.

3.3. Guidelines for Readmission after Dismissal

Students dismissed from the Doctor of Pharmacy program may apply for readmission. Readmission is the prerogative of the Admissions Committee following a recommendation by the Committee on Academic Standards for dismissals based on academic standards. For dismissals based on failure to meet professional standards, the Admissions Committee will review application materials and make a determination regarding admission.

Readmission will also be based on space available in the program. Readmission of a student is the decision of the Admissions Committee and is not subject to appeal.

3.3.1. Minimum Time Lapse

In general, a student will be required to sit out at least one academic semester (not including summer semesters) before being considered for readmission to the School of Pharmacy.

3.3.2. Expectations Prior to Reconsideration

Students dismissed from the Doctor of Pharmacy program are not guaranteed readmission to the academic program. In order to be considered for readmission, the student must meet all current requirements for admission into the School of Pharmacy. Students seeking readmission following an academic dismissal must demonstrate academic performance since the time of their dismissal that meets requirements for admission to the Doctor of Pharmacy program in relevant coursework. Demonstration of remediation of study skills, time management, or metacognitive skills following the academic dismissal will typically strengthen the student's reapplication. Students seeking readmission following a professional integrity dismissal must demonstrate remediation of the deficiencies that led to the dismissal.

3.3.3. Procedure for Reconsideration

Should a student decide to apply for readmission to the School, the following must be submitted to the Committee on Academic Standards (dismissals based on academic standards) or the Admissions Committee (dismissals based on professional standards):

1. A letter of intent to reapply outlining the basis for reconsideration and a comprehensive plan for successful completion of the program.
2. Documentation of remediation of deficiencies leading to dismissal.

The letter of intent and comprehensive plan must be received by the appropriate committee by July 1 for consideration of a fall semester readmission or November 1 for a spring semester readmission. For materials submitted to the Committee on Academic Standards, a non-binding recommendation based on a majority vote will be forwarded to the Admissions Committee that the student either be readmitted or declined.

If the student is readmitted to the program, additional terms for advancement in the program may be set forth in the readmission letter. Readmission may require that the student repeat courses already completed during the prior admission, up to and including, entire class year(s).

Additionally, readmission following dismissal will be under probationary status. The Committee on Academic Standards will notify the student of the terms of their probation and review the student's progress at the end of each academic term during the probation. In the event a student is readmitted to the program, the student must complete all requirements for graduation within five years of reenrollment into the School of Pharmacy, unless otherwise approved by the Dean. For the purposes of academic standing within the Doctor of Pharmacy program, the School of Pharmacy will exclude previous attempts for courses that are repeated as part of the terms of readmission. Grades from previous attempts will not be excluded from official university calculations of institutional GPA or the determination of graduation with honors.

4. SECTION 4: Appeal of Academic Sanctions

4.1. General Information about Academic Appeals

Students may appeal any final grade or other academic penalty described in Section 3.3 through the procedures described in this document and the [Graduate and Professional Catalog](#). Grades for individual course assignments cannot be appealed except in the context of a final grade appeal.

The primary purpose of the academic appeal procedure is to allow review of a final grade or other academic penalty in cases where a student believes that due process was not followed or that the grade, charge, or penalty was imposed unfairly or inconsistently with course, program, and university standards and regulations.

Students have the right to appeal a final grade or academic penalty that they believe reflects a capricious, arbitrary, or prejudiced academic evaluation or reflects discrimination based on criteria listed in BOG Rule

[1.6](#). Additional grounds for appeal may include: unreasonable severity of the penalty; demonstrable prejudice in the decision-making process; a belief that the evidence does not support the choice of penalty; or additional evidence or new information that was not considered in determining the penalty. Further guidance for students on preparing an appeal is available on the [Academic Standards Resources](#) webpage.

Students are expected to present written grounds through the Academic Standards Sanction Appeal Form on [SOLE](#) for an appeal. If a student does not appeal a final grade or other academic penalty, fails to follow the appeal procedures described below, or does not attend a scheduled meeting regarding the appeal, the final grade or other academic penalty will be upheld, regardless of whether or not the student is still enrolled in the course or program.

4.2. Communication about Appeals

All communication with a student concerning an appeal must come directly from, or be directed to, the student. Although students and others involved in the appeal process may consult with third parties, appeals and communication about appeals should be conducted between the student and individuals charged with reviewing the appeal. Communication may take place through written documents, e-mail (using official WVU e-mail accounts whenever possible), and direct contact (telephone, face-to-face meetings, etc.). Decisions at each level of appeal must be communicated to the student and other individuals involved with the appeal at prior levels in writing transmitted via WVU e-mail.

4.3. Evidence and Meeting Concerning Appeals

Individuals reviewing appeals may convene individual or joint meetings or request additional materials to collect further evidence. The student may be accompanied to meetings concerning the grade, charge, penalty, or appeal by a person of their choice from the institution. Such advisors may consult with, but may not speak on behalf of, their advisees or otherwise participate directly in the proceedings, unless they are given specific permission to do so by the individual conducting the appeal. Attorneys, operating in that capacity, may not participate in appeals in cases of final grades or other academic penalties.

4.4. Appeal Process for Failure to Meet Academic Requirements or Standards

4.4.1. Students are Notified of Final Grades and Other Academic Penalties

Students are informed of final grades for courses at the end of each academic term through the WVU Portal accessible at <https://portal.wvu.edu>. For courses in which coursework is completed in a condensed format prior to the end of term, students are informed of final grades through a formal notification letter via WVU e-mail.

The Chair of the Committee on Academic Standards must notify the student in writing via WVU e-mail of the academic penalty.

Prior to filing an appeal, students are strongly encouraged (but not required) to contact the individual or committee chair who reported a final grade or imposed an academic penalty to express their concerns and attempt to resolve the issue. The individual or committee chair, or another informed individual, must meet with the student to provide information and evidence forming the basis for the grade or penalty.

Progression in didactic coursework, IPPE, or APPE during an appeal is the decision of the Dean, consistent with the [Graduate and Professional Catalog](#). The Dean's decision regarding progression during an appeal cannot be appealed.

If an appeal reviewer was involved in the determination of a sanction, or otherwise has a conflict of interest relevant to the appeal, a different appeal reviewer must be identified.

4.4.2. Level 1 Appeal for Final Grades and Other Academic Penalties

- a. The student may begin an appeal by submitting a written appeal via WVU e-mail to the Senior Associate Dean of Academic Affairs and Educational Innovation (Level 1 appeal reviewer) within

the time limit provided below. The student's appeal must include the documentation and evidence forming the basis of their appeal.

- b. The individual or committee that gave the grade or imposed the penalty must provide all relevant documentation (including the criteria for determining the student's final grade in the case of a final grade appeal) to the Level 1 appeal reviewer upon their request.
- c. The Level 1 appeal reviewer assesses the available evidence and makes a decision about the appeal based on that evidence. The sanction(s) under review may be upheld, lessened, or dismissed entirely, but not aggravated, by the Level 1 reviewer.
- d. The reviewer communicates the decision in writing via WVU e-mail to the student and other individuals or committees that have been involved in the grade, penalty, or appeal to that point. The reviewer retains all documentation related to the appeal for 5 years. In the case of a final grade appeal, the Level 1 appeal reviewer ensures that a grade modification is submitted if necessary.
- e. If the student accepts the Level 1 appeal decision, the appeal is concluded.

4.4.3. Level 2 Appeal for Final Grades and Other Academic Penalties

- a. If the student does not accept the Level 1 appeal decision, the student may continue their appeal by submitting a written appeal via WVU e-mail to the Dean (Level 2 appeal reviewer) within the time limit provided below.
- b. The Level 1 appeal reviewer forwards all materials included in the appeal to the Level 2 reviewer and the student upon request from the Level 2 reviewer. Both the student and other individuals or committees may provide additional information if they wish.
- c. The Level 2 appeal reviewer assesses the available evidence and makes a decision about the appeal based on that evidence. The sanction(s) under review may be upheld, lessened, or dismissed entirely, but not aggravated, by the Level 2 reviewer.
- d. The reviewer communicates the decision in writing via WVU e-mail to the student and other individuals or committees that have been involved in the grade, penalty, or appeal to that point, including the Level 1 appeal reviewer. The reviewer retains all documentation related to the appeal for 5 years. In the case of a final grade appeal, the Level 2 appeal reviewer ensures that a grade modification is submitted if necessary.
- e. If the student accepts the Level 2 appeal decision, the appeal is concluded. If Level 2 appeal decision results in a final grade or an academic penalty other than program dismissal, the appeal is concluded.

4.4.4. Level 3 Appeal for Academic Program Dismissal

- a. If the penalty at the conclusion of the Level 2 review is program dismissal, the student may continue their appeal by submitting a written appeal via WVU e-mail to the Provost (Level 3 appeal reviewer) within the time limit provided below.
- b. The Level 2 appeal reviewer forwards all materials included in the appeal to the Level 3 reviewer and the student upon request from the Level 3 reviewer. Both the student and other individuals or committees may provide additional information if they wish.
- c. The Level 3 appeal reviewer may (but is not required to) appoint and convene a Student Academic Hearing Committee (SAHC) to hear the case and review the appeal. SAHC procedures follow.
 - i. Members are appointed to the SAHC at the discretion of the Level 3 appeal reviewer and shall comprise at least three faculty members. At least one SAHC member should be from the program offering the course or the student's program; at least one should be from outside the program offering the course or the student's program.
 - ii. The SAHC holds a joint hearing with the student and any individuals involved in making the academic dishonesty charge or imposing the academic penalty and may also convene additional individual meetings or request additional materials to collect further evidence. The hearing is set outside of the student's scheduled classes; should the student choose not to appear, the meeting will proceed as scheduled.
 - iii. The student may be accompanied to the hearing or meetings or be advised by a person of his or her choice from the institution. Likewise, the faculty member, academic officer, or committee recommending dismissal may have an advisor from the institution. Such advisors may consult with but may not speak on behalf of their advisees or otherwise participate directly in the proceedings, unless they are given specific permission to do so

- by the individual or committee conducting the appeal.
- iv. Witnesses may be called by any of the parties involved.
- v. A record of the SAHC hearing shall be prepared in the form of summary minutes or an audio recording. This record and relevant attachments and will be provided to the student upon request.
- d. The Level 3 appeal reviewer assesses the available evidence, including the recommendation of the Student Academic Hearing Committee, when available, and makes a decision about the appeal based on the evidence and recommendation. The reviewer communicates the decision in writing via WVU e-mail to the student, and other individuals or committees that have been involved in the penalty or appeal to that point, including the Level 1 and 2 appeal reviewers. The reviewer retains all documentation related to the appeal for 5 years.
- e. The appeal is concluded.

4.4.5. Time Limits for Steps in the Academic Appeal Process

	Student files initial or continuation of appeal	Decision about appeal communicated to student
Level 1		
Final grade appeal	10 academic days after grade is posted or receipt of formal notification of final grade	10 academic days after student submits appeal
Other academic penalty	10 academic days after notice of penalty is sent to student	10 academic days after student submits appeal
Level 2	10 academic days after decision at Level 1 is sent	10 academic days after student submits Level 2 appeal
Level 3 (program dismissal only)	10 academic days after decision at Level 2 is sent	At the discretion of the Provost's Office

5. SECTION 5. Academic Integrity

5.1. Academic Dishonesty Definitions

1. Plagiarism means the theft or unauthorized use of work, typically created by another. It includes but is not limited to:

- (a) The use of another's words, ideas, or media – whether published or unpublished, partial or complete, by paraphrase or direct quotation – without complete and accurate acknowledgement;
- (b) The unacknowledged use of materials prepared by another individual, including an individual engaged in the selling of term papers or other academic materials; or
- (c) Repeated submission of one's own work, specifically submission of the same material in multiple courses or iterations of a course, without the instructor's express permission.

2. Cheating means reliance on unauthorized resources, in connection with examinations or Academic Assignments. It includes but is not limited to:

- (a) Collaboration with peers beyond that authorized by the instructor in the completion of an examination or Academic Assignment;
- (b) Cheating on an examination or Academic Assignment, by either

(i) utilizing unauthorized physical or technological resources (e.g., cheat sheets, online resources);

or

(ii) receiving unauthorized personal assistance (e.g., copying from another student).

(c) The acquisition or use, without permission, of examinations or other academic material belonging to a member of the University faculty or staff.

3. Fabrication or Falsification means acts of misrepresentation, forgery, or fraud as they relate to academic or educational matters. It includes but is not limited to:

(a) Fabricating or falsifying citations, data, or other records;

(b) Wrongfully fabricating or falsifying attendance or participation records for a University course or in an experiential or clinical setting;

(c) Wrongfully fabricating or altering an educational record (e.g., admission, grade, or attendance record) after it has been created;

(d) Use of University documents or instruments of identification for fraudulent purposes (e.g., impersonation of another student); or

(e) Knowingly furnishing false statements in any University academic proceeding.

4. Other Prohibited Academic Conduct means:

(a) Engaging in behavior specifically prohibited by a faculty member in the course syllabus; or

(b) Violating other departmental, college, or university academic standards, and/or legal or professional standards in relation to coursework or other program-related activities.

5. Facilitation means:

(a) Providing unauthorized materials or personal assistance to another student when such assistance allows them to commit Academic Dishonesty; or

(b) Compelling someone else to commit Academic Dishonesty on one's behalf.

5.2. Investigation of Alleged Academic Dishonesty

5.2.1. Reporting of Alleged Academic Dishonesty

Suspected incidents of Academic Dishonesty shall be reported via submission of the [PPR form](#) to the Student Success AD and the Student Affairs AD.

Preceptors may report alleged violations in pharmacy practice experiences to the appropriate experiential education director, who then reports them via submission of the [PPR form](#).

Reporting should occur within 14 calendar days following the discovery of the alleged violation.

5.2.2. Investigation of Alleged Academic Dishonesty

The Student Success AD shall investigate alleged academic dishonesty submitted through the PPR or through other reporting. If, after investigating the alleged violation, the Student Success AD does not find it reasonable to believe the student committed academic dishonesty, then the allegation shall be dismissed. The Student Success AD shall indicate the reason for the dismissal and notify the student and person reporting the behavior, when applicable, in writing.

If, after investigating the alleged violation, the Student Success AD finds it reasonable to believe the student committed academic dishonesty, the Student Success AD will make a determination whether the alleged violation will result in a formal notice of charge from the SOP or be referred to the Office of Academic Integrity (OAI). The SOP may choose to report allegations of violations to OAI for any allegation in which referral is deemed appropriate by the Student Success AD. Allegations representing a

second offense or an egregious offense will typically be referred to OAI. Allegations representing a minor first offense may receive notice directly from the SOP.

The process for investigation, sanctions, and appeals through the OAI can be found in the [WVU Policy on Student Academic Integrity](#). The SOP may request program level sanctions to be included within an Agreed Resolution from OAI or advocate for such sanctions to be part of the Letter of Outcome from a hearing adjudicator.

The Student Success AD shall share all reports of alleged academic dishonesty to the faculty as an annual report, including those not resulting in a notice of charge.

No complaint or allegation of misconduct will be investigated more than one (1) year after the alleged misconduct took place or after the alleged misconduct should have been discovered, unless good cause is shown for the delay.

5.2.3.SOP Notice of the Charge for Alleged Academic Dishonesty

For alleged violations not referred to OAI, a formal notice of charge from the SOP shall be provided by the Student Success AD to the student as soon as possible after the investigation is concluded if it is reasonable to believe the accused student violated the Student Codes.

The charge shall be addressed to the student who allegedly committed academic dishonesty (“Accused Student”) and shall include a brief outline of the facts upon which the charge is based and potential sanctions which may result if the Accused Student is found responsible. This Notice of Charge also acts as an offer from the SOP to the Accused Student to resolve through Agreed Resolution.

The charge shall be delivered electronically to the Accused Student through the University’s designated student e-mail system regardless of where the student resides or, if necessary, by any other means reasonably designed to ensure the Accused Student receives it.

The charge shall include written notice to the Accused Student that prior instances of academic dishonesty may be considered in the determination of sanctions and that the Accused Student will be provided an opportunity to address any such information.

The charge shall identify a date and time for the Accused Student to meet with the Student Success AD and Student Affairs AD, to discuss the Student Codes pertaining to academic integrity, procedures, and the remedial options available to the Accused Student, including to determine if the Student Success AD, Student Affairs AD, and Accused Student can agree on the facts and, if warranted, identify a mutually-agreeable sanction to be imposed (i.e., an Agreed Resolution).

An Accused Student is not permitted to withdraw from the course where the alleged conduct occurred after a charge has been issued by the Student Success AD unless and until the student is found not responsible either through agreed resolution or completion of the appropriate university conduct process.

5.2.4.Agreed Resolution

In all situations, including where suspension or dismissal is an available sanction, the Student Success AD, Student Affairs AD, and the Accused Student may agree on the facts and, if warranted, identify a mutually-agreeable sanction(s) to be imposed. In such a case, the agreed upon facts and sanction(s) shall be reduced to writing, dated, and signed by the Accused Student (“Agreed Resolution”).

An Agreed Resolution shall be final and not subject to any subsequent proceedings, unless the Accused Student submits a written objection to cancel the Agreed Resolution to the Student Success AD within one (1) calendar day of the date it was signed.

Possible sanctions of agreed resolutions are the same as those outlined in the [WVU Policy on Student Academic Integrity](#).

5.2.5.Referral Upon Failure to Reach Agreed Resolution

In the instance the SOP is unable to reach an Agreed Resolution with the Accused Student, the matter will be referred to OAI.

The process for investigation, sanctions, and appeals through the OAI can be found in the [WVU Policy on Student Academic Integrity](#).

6. SECTION 6. Professional Integrity and Campus Code Violations

Students must follow the standards of professionalism and conduct set forth in the Student Codes, other SOP policies provided to students, and course syllabi. Violations of the Student Codes that do not fall under academic integrity will be handled as outlined in Chapter 1, Section 6 of this policy.

6.1. Professional Integrity

Professional integrity includes adherence to SOP policies and rules set forth related to:

- a. Attendance and punctuality
- b. Class participation
- c. Respectful professional interactions or behavior
- d. Accountability for learning and assigned tasks
- e. Dress code
- f. Adherence to IPPE and APPE site policies
- g. Practice behavior consistent with state/federal law related to the practice of pharmacy
- h. Patient privacy standards
- i. Maintaining appropriate professional boundaries
- j. Practicing within the scope of the student's role and abilities in the clinical environment
- k. Compliance with program requirements (e.g., documentation of immunizations, rotation site requirements, community service hours)
- l. Prohibited conduct related to drugs or alcohol covered in SOP policies, but not the Student Campus Code (e.g., positive drug screens)

In instances in which the standards of professionalism outlined in the Student Codes and other SOP policies are used to evaluate performance as part of a course grade, behavior that is inconsistent with these standards may result in reduced final grades and will typically be handled in accordance with Chapter 1, Sections 3 and 4 of this policy.

- a. In the event the student denies the course-related behavior, the alleged violation will be handled as outlined in Chapter 1, Section 6.2 of this policy. If the student is found responsible for the alleged violation, the final grade reduction may be applied.
- b. In the event the final grade reduction will result in academic suspension or dismissal, the alleged violation will be referred to the Office of Student Rights and Responsibilities (OSRR) for a determination of responsibility and possible sanctions.

6.2. Investigation of Alleged Violations of Professional Integrity

6.2.1. Reporting of Alleged Violations of Professional Integrity

Suspected incidents of the Student Codes shall be reported via submission of the [PPR form](#) to the Student Success AD and the Student Affairs AD. Preceptors may report alleged violations in pharmacy practice experiences to the appropriate experiential education director, who then reports them via submission of the [PPR form](#). Reporting should occur within 14 calendar days following the discovery of the alleged violation.

6.2.2. Investigation of Alleged Violations of the Professional Integrity

The Student Success AD shall investigate alleged violations of Professional Integrity submitted through the PPR or through other reporting. If, after investigating the alleged violation, the Student Success AD does not find it reasonable to believe the student violated the Student Codes, then the allegation shall be dismissed. The Student Success AD shall indicate the reason for the dismissal and notify the student and person reporting the behavior, when applicable, in writing.

If, after investigating the alleged violation, the Student Success AD finds it reasonable to believe the student violated the Student Codes, the Student Success AD will make a determination whether the alleged violation will result in a formal notice of charge from the SOP or be referred to the Office of Student Rights and Responsibilities (OSRR). The SOP may choose to report allegations of violations to OSRR for any allegation in which referral is deemed appropriate by the Student Success AD. The process for investigation, sanctions, and appeals through the OSRR can be found in the WVU [Campus Student Code](#).

No complaint or allegation of misconduct will be investigated more than one (1) year after the alleged misconduct took place or after the alleged misconduct should have been discovered, unless good cause is shown for the delay.

6.2.3.SOP Notice of the Charge for Alleged Professional Integrity Violations

For alleged violations not referred to OSRR, a formal notice of charge from the SOP shall be provided by the Student Success AD to the student as soon as possible after the investigation is concluded if it is reasonable to believe the accused student violated Professional Integrity.

The charge shall be addressed to the student who allegedly violated Professional Integrity (“Accused Student”) and shall include a brief outline of the facts upon which the charge is based and potential sanctions which may result if the Accused Student is found responsible. This Notice of Charge also acts as an offer from the SOP to the Accused Student to resolve through Agreed Resolution.

The charge shall be delivered electronically to the Accused Student through the University’s designated student e-mail system regardless of where the student resides or, if necessary, by any other means reasonably designed to ensure the Accused Student receives it.

The charge shall include written notice to the Accused Student that prior Professional Integrity violations may be considered in the determination of sanctions and that the Accused Student will be provided an opportunity to address any such information.

The charge shall identify a date and time for the Accused Student to meet with the Student Success AD and Student Affairs AD, to discuss Professional Integrity, procedures, and the remedial options available to the Accused Student, including to determine if the Student Success AD, Student Affairs AD, and Accused Student can agree on the facts and, if warranted, identify a mutually-agreeable sanction to be imposed (i.e., an Agreed Resolution).

An Accused Student is not permitted to withdraw from the course where the alleged conduct occurred after a charge has been issued by the Student Success AD unless and until the student is found not responsible either through agreed resolution or completion of the appropriate university conduct process.

6.2.4. Agreed Resolution

In all situations, including where suspension or dismissal is an available sanction, in which the SOP has provided Notice of Charge, the Student Success AD, Student Affairs AD, and the Accused Student may agree on the facts and, if warranted, identify a mutually-agreeable sanction(s) to be imposed. In such a case, the agreed upon facts and sanction(s) shall be reduced to writing, dated, and signed by the Accused Student (“Agreed Resolution”).

An Agreed Resolution shall be final and not subject to any subsequent proceedings, unless the Accused Student submits a written objection to cancel the Agreed Resolution to the Student Success AD within one (1) calendar day of the date it was signed.

6.2.5.Sanctions for Violations of Professional Integrity through Agreed Resolution

Dismissal: Separation from the Doctor of Pharmacy program. The student will no longer be enrolled as a Pharmacy major. Dismissal does not prevent the student from enrolling in non-pharmacy courses or in another major within WVU.

Suspension: Separation of the student from the Doctor of Pharmacy for a specified period of time. Permanent notification will appear on the student's transcript. Students placed on suspension are not permitted to participate in any School of Pharmacy activities. Any student who is serving a suspension may be subject to a review and evaluation meeting prior to re-enrolling to ensure that all conditions of the suspension have been satisfied and that the student is prepared for return.

Deferred Suspension: The student will be given a certain set of expectations, but any suspension will be deferred and does not go into effect as long as the student complies with all requirements during the interim period. In the event that a student fails to comply with a sanction and the SOP has decided to seek the suspension, the student will be referred to OSRR.

Probation: A written reprimand for prohibited conduct that specifies a designated period of time and includes the probability of the SOP seeking more severe disciplinary sanctions if, during the designated probationary period, the student continues to violate policies and rules related to professional integrity or does not comply with any specified conditions of the probation.

Warning: A notice in writing to the student that the student is violating or has violated policies or rules related to professional integrity, and that any further prohibited conduct may result in more severe disciplinary action.

Loss of Privileges: Denial of specified privileges for a designated period of time.

6.2.6. Referral Upon Failure to Reach Agreed Resolution

In the instance the SOP is unable to reach an Agreed Resolution with the Accused Student, the matter will be referred to either the OSRR. The process for investigation, sanctions, and appeals through the OSRR can be found in the [Student Campus Code](#).

6.3. Sanctions Involving Substance Abuse

In addition to University sanctions as allowed by BOG Rule [6.1](#), students enrolled in the School of Pharmacy must comply with the [Prohibited Substances and Drug Testing Policy](#). Students found responsible for a violation involving substance abuse face specific sanctions related to their ability to remain in the Doctor of Pharmacy program.

These actions may include suspension and enrollment in treatment and/or aftercare directives as stipulated by the West Virginia Pharmacist Recovery Network. Students may be required to take an interim leave of absence while being assessed by the recovery network. Documentation of initial and continued compliance with recovery network directives will be required and maintained within the student's record. In the event that a student fails to comply with assigned treatment or aftercare directives, the WVU School of Pharmacy will seek to dismiss the student through referral to OSRR.

Students may avoid disciplinary action by self-reporting and requesting assistance for substance abuse prior to any reported violation. In this instance, students may request a medical leave of absence if necessary to receive assistance.

Any student or student organization who, in good faith and in a timely manner, seeks emergency medical assistance for a person who reasonably appears to be experiencing an overdose from alcohol or drugs may not be held responsible for a violation of prohibited alcohol or drug related conduct only, as defined in this policy and the [Campus Student Code](#).

6.4. Sanctions for Failure to Comply with University or Health Sciences Center Rules Related to Public Health

All violations of University, Health Sciences Center, or School of Pharmacy requirements related to public health will be reported. Students entering into an Agreed Resolution for refusing to comply with requirements will be subject to a minimum penalty of probation.

6.5. Campus Code Violations

The WVU [Campus Student Code](#) outlines the standards of conduct to which students at WVU are held. Suspected incidents of the Student Codes shall be reported via submission of the [PPR form](#) to the Student Success AD and the Student Affairs AD. Preceptors may report alleged violations in pharmacy practice experiences to the appropriate experiential education director, who then reports them via submission of the [PPR form](#). Suspected violations of the Campus Student Code will be referred to OSRR by the Student Success AD. The SOP may request program level sanctions to be included within an Agreed Resolution from OSRR or advocate for such sanctions to be part of the Letter of Outcome from a hearing adjudicator.

Definitions of the following specific acts prohibited can be found in Section 6.2 of the [Campus Student Code](#):

- a. Title IX sexual harassment
- b. Sexual harassment
- c. Prohibited drug related conduct
- d. Prohibited alcohol related conduct
- e. Impermissible burning
- f. Aiding, abetting, assisting, or facilitating prohibited behavior
- g. Attempting or causing physical harm to another
- h. Misconduct at University athletics events, concerts, or other events
- i. Violation of WVU BOG policies, institutional rules and regulations, or campus rules and regulations, including those adopted for the health and safety of the University community
- j. Violation of federal, state, or local law, not related to pharmacy practice
- k. Endangerment
- l. Obstruction or disruption
- m. Indecent exposure
- n. Obscene conduct
- o. Directing unconstitutionally protected fighting words at another
- p. Incitement
- q. Directing a true threat at another
- r. Defamation
- s. Theft
- t. Damage, vandalism, or misuse of property
- u. Prohibited computer or electronic activity
- v. Tampering with emergency response equipment
- w. Making false reports
- x. Hazing
- y. Harassment
- z. Discrimination
- aa. Retaliation
- bb. False statements
- cc. Tampering with or falsifying a record
- dd. Intrusion of privacy
- ee. Possession of deadly weapons or destructive devices
- ff. Unauthorized entry or use
- gg. Unauthorized use of keys or other access devices
- hh. Attempting to engage in an act prohibited by the Campus Student Code
- ii. Deceptive organizational practices
- jj. Abuse of the Campus Student Code

In some instances, it may be necessary to immediately remove a student from campus or experiential site or institute other interim or supportive measures. Additional information regarding interim or supportive measures can be found in Section 8 of the [Campus Student Code](#).

CHAPTER 2: Definitions

"Accused Student" means a student who has been accused of a violation of this policy or the Student

Codes.

"Academic Assignment" is defined as a quiz, test, examination, paper, report, problem set, project, or any other academic exercise conducted for a grade or other credit.

"Academic Days" are days during which the University is open and on-campus classes are officially in session. Summer sessions and final exam days are included in this definition. If classes are canceled for the entire campus, for any portion of a day, the day will not be deemed an academic day.

"Campus" means the campus of West Virginia University, including the Charleston and Eastern Divisions of the Health Sciences Center.

"Dean" means the Dean of the School of Pharmacy or designee, including a committee.

"Provost" means the Provost of West Virginia University or designee.

"Student" means all persons enrolled in the Doctor of Pharmacy program; persons who are not officially enrolled for a particular term but who have a continuing relationship with the Doctor of Pharmacy program or who have been notified of their acceptance for admission into Doctor of Pharmacy program. A person will continue to be a "Student" until such status is terminated upon the occurrence of one or more of the following events:

- Graduation from the Doctor of Pharmacy program;
- Voluntary withdrawal of the student from the Doctor of Pharmacy program;
- Involuntary dismissal (or other withdrawal of the student initiated by the Doctor of Pharmacy program) from all activities of the Doctor of Pharmacy program, and the exhaustion of all internal grievance procedures to redress the dismissal or withdrawal (if applicable); or
- Involuntary dismissal (or other withdrawal of the student initiated by the University) from all programs and activities of the University, and the exhaustion of all internal grievance procedures to redress the dismissal or withdrawal (if applicable).